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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS NOVEMBER 26, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

BOARD MEMBERS: Paul Thornton, President; Caleb Tisdale, Vice-President; Charles Harris, Secretary; Belinda Fetty, Treasurer; and Board Members Patricia McClure, Nicki Young and Mike Seebaugh.

EMPLOYEES: Michael Kesterson, General Manager; Robert Tanner, Assistant General Manager/CCSO; and Dave Leisure, OSS.

OTHERS: Tim Dooley.

President Paul Thornton called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

Secretary Charles Harris conducted the roll call. All members were present.

2. MINUTES OF OCTOBER 22, REGULAR MEETING

Vice-President Caleb Tisdale made a motion to approve the minutes from the October meeting, seconded by Board Member Nicki Young. The motion passed unanimously.

3. RIDERSHIP REPORT – OCTOBER 2019

Secretary Charles Harris made a motion to approve the ridership reports for October 2019, seconded by Treasurer Belinda Fetty. The motion passed unanimously.

4. FINANCIAL REPORTS – JULY THROUGH OCTOBER 2019

Treasurer Belinda Fetty made a motion to approve the financial reports as distributed, seconded by Secretary Charles Harris. The motion passed unanimously.

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A handwritten signature in blue ink, appearing to read "T. D. Thornton", is written over a horizontal line.

5. STAFF REPORTS

Treasurer Belinda Fetty made a motion to approve the staff reports as distributed, seconded by Secretary Charles Harris. The motion passed unanimously.

6. APPROVAL TO CANCEL DECMEBER 24, 2019, BOARD MEETING

General Manager Mike Kesterson requested approval to cancel the December 24th meeting due to the holiday.

Secretary Charles Harris made a motion to approve the cancellation of the December 24, 2019, board meeting, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

7. ADOPTION OF PUBLIC TRANSRTATION AGENCY SAFETY PLAN (PTASP) AND SAFETY MANAGEMENT SYSTEM (SMS)

Secretary Charles Harris made a motion to adopt the Public Transportation Safety Plan and Safety Management System, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

8. APPROVAL FOR PURCHASE OF SUPPORT VEHICLE TO REPLACE FORD ESCAPE

Mr. Kesterson requested approval to purchase a new support vehicle to replace a currently owned 2011 Ford Escape which has surpassed its useful life.

Secretary Charles Harris made a motion to approve the purchase of a new support vehicle not to exceed \$35,000, seconded by Treasurer Belinda Fetty. The motion passed unanimously.

9. RITCHIE COUNTY PILOT PROJECT UPDATE

Mr. Kesterson explained to the board that he had spoken with Bill Robinson from the WVDPT and, due to a cut in funding at the State level and lack of ridership on the route, they have decided to end the project effective December 31, 2019, allowing staff the appropriate amount of time to notify the public.

10 PUBLIC FORUM

Mr. Rick Williams addressed the board regarding a previous complaint and customer service issue which has already been addressed.

11. ADJOURNMENT

With no further business to discuss, Treasurer Belinda Fetty made a motion to adjourn, seconded by Board Member Mike Seebaugh. The motion passed unanimously. The meeting adjourned at 6:45 p.m.

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