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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OCTOBER 22, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

BOARD MEMBERS: Paul Thornton, President; Caleb Tisdale, Vice-President; Charles Harris, Secretary; Belinda Fetty, Treasurer; and Board Members Nicki Young and Mike Seebaugh. Absent was Board Member Patricia McClure.

EMPLOYEES: Michael Kesterson, General Manager; Robert Tanner, Assistant General Manager/CCSO; and Dave Leisure, OSS.

OTHERS: Eric Gumm and Tim Dooley.

President Paul Thornton called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

Secretary Charles Harris conducted the roll call. A quorum was present.

2. MINUTES OF SEPTEMBER 24, REGULAR MEETING

Vice-President Caleb Tisdale made a motion to approve the minutes from the last meeting, seconded by Board Member Nicki Young. The motion passed unanimously.

3. RIDERSHIP REPORT – SEPTEMBER 2019

Secretary Charles Harris made a motion to approve the ridership reports for September, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

4. FINANCIAL REPORTS – JUNE 2019

Secretary Charles Harris made a motion to approve the financial reports for June, seconded by Board Member Nicki Young. The motion passed unanimously.

5. STAFF REPORTS

Secretary Charles Harris made a motion to approve the staff reports, seconded by Vice-President

Caleb Tisdale. The motion passed unanimously.

6. APPROVAL OF PERMANENT FUND TRANSFER

General Manager Mike Kesterson requested approval for a permanent fund transfer from the operating into the capital account. He stated these funds would be used for future capital purchases.

President Paul Thornton made a motion to approve the permanent fund transfer, seconded by Board Member Mike Seebaugh. The motion passed unanimously.

7. REVIEW PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP) AND SAFETY MANAGEMENT SYSTEM (SMS)

After some discussion, it was decided the plans would be brought up before the Board for approval during next month's meeting in order to give members more time for review.

8. RITCHIE COUNTY PILOT PROJECT UPDATE

Mr. Kesterson informed the Board there has been no increase in ridership and that service has been decreased to three (3) days a week with two (2) runs per day due to the lack of ridership. He stated his concern about the feasibility of continuing with the project and that he would be contacting Bill Robinson at WV Division of Public Transit for his input.

9. PUBLIC FORUM

No items were presented for public forum.

10. ADJOURNMENT

With no further business to discuss, Secretary Charles Harris made a motion to adjourn, seconded by Board Member Mike Seebaugh. The motion passed unanimously. The meeting adjourned at 7:19 p.m.

October 22, 2019