



Mid-Ohio
Valley
Transit
Authority
520 Juliana

Street, Parkersburg, WV 26101
Telephone (304) 422-4100 Fax (304) 422-3200
E-mail - movta@easyriderbus.com

MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 24, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

BOARD MEMBERS: Paul Thornton, President; Caleb Tisdale, Vice-President; and Board Members Patricia McClure, Nicki Young and Mike Seebaugh. Absent were Secretary Charles Harris and Treasurer Belinda Fetty.

EMPLOYEES: Michael Kesterson, General Manager; Robert Tanner, General Manager/CCSO; and Dave Leisure, Route Supervisor.

OTHERS: Eric Gumm and Tim Dooley.

President Paul Thornton called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

Vice-President Caleb Tisdale conducted the roll call. A quorum was present.

2. MINUTES OF AUGUST 27, 2019, REGULAR MEETING

Vice-President Caleb Tisdale made a motion to approve the minutes from the previous meeting, seconded by Board Member Nicki Young. The motion passed unanimously.

3. RIDERSHIP REPORT – AUGUST 2019

Board Member Mike Seebaugh made a motion to accept the ridership reports, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

4. FINANCIAL REPORTS

General Manager Mike Kesterson explained to the board financial reports were not available at this time due to the upcoming financial audit. He referred the board to the letter of explanation from the accountant included in their packet.

5. STAFF REPORTS

Vice-President Caleb Tisdale made a motion to approve the staff reports, seconded by Board

Member Patricia McClure. The motion passed unanimously.

6. APPROVAL OF JULY 2, 2019 TO JUNE 30, 2020 BUDGET

Board Member Patricia McClure made a motion to approve the budget, seconded by Board Member Nicki Young. The motion passed unanimously.

7. APPOINTMENT OF COMMITTEE TO REVIEW PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP)

President Paul Thornton, Secretary Charles Harris and Board Member Patricia McClure were appointed to the PTASP committee.

8. APPOINTMENT OF DAVE LEISURE AS OPERATIONAL SAFETY SUPERVISOR

Mr. Kesterson explained to the board that the PTASP bylaws require transit authorities to have an Operation Safety Supervisor (OSS). Assistant General Manager/CSSO Bob Tanner further explained that without a safety representative on the operational side he would be responsible for both maintenance and operations. Mr. Tanner explained that was not a good practice and that it would be beneficial to have input from two separate parties if an investigation were necessary.

Vice-President Caleb Tisdale made a motion to approve the appointment, seconded by Board Member Patricia McClure.

9. RITCHIE COUNTY PILOT PROJECT UPDATE

Mr. Kesterson informed the board the ridership is still not good at all. He informed them that he had spoken with Bill Robinson from the WVDPT and proposed cutting the service back some in an effort to reduce costs. He suggested cutting it back to Monday, Wednesday and Friday only with a morning and an evening run. Mr. Robinson agreed with the proposal. Mr. Kesterson stated the program will continue to be monitored.

10. PUBLIC FORUM

No items were presented for Public Forum.

11. ADJOURNMENT

With no further business to discuss, Board Member Mike Seebuagh made a motion to adjourn, seconded by Board Member Nicki Young. The motion passed unanimously. The meeting adjourned at 6:43 p.m.

September 24, 2019