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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS JUNE 25, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

BOARD MEMBERS: Paul Thornton, President; Caleb Tisdale, Vice-President; Charles Harris, Secretary; and Board Members Patricia McClure and Mike Seebaugh. Treasurer Belinda Fetty and Board Member Nicki Young were absent.

EMPLOYEES: Michael Kesterson, General Manager; Brian Schroeder, TAMS/Procurement Officer; and Chris McClung, Route Supervisor.

OTHERS: Tim Dooley, Eric Gumm and Beth Thornton.

President Paul Thornton called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

Secretary Charles Harris conducted the roll call. A quorum was present.

2. MINUTES OF MAY 28, 2019, REGULAR MEETING

Vice-President Caleb Tisdale made a motion to approve the minutes as distributed, seconded by Board Member Patricia McClure. The motion passed unanimously.

3. RIDERSHIP REPORT - MAY 2019

Secretary Charles Harris made a motion to approve the ridership reports, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

4. FINANCIAL REPORTS – MAY 2019

Secretary Charles Harris made a motion to approve the financial reports of May 2019, seconded by Board Member Patricia McClure. The motion passed unanimously.

5. STAFF REPORTS

Vice-President Caleb Tisdale made a motion to approve the staff reports, seconded by Board

Member Mike Seebaugh. The motion passed unanimously.

6. UPDATED DRUG AND ALCOHOL POLICY

Vice-President Caleb Tisdale made a motion to approve the updated Drug and Alcohol Policy, seconded by Board Member Patricia McClure. The motion passed unanimously.

7. PERMANENT FUND TRANSFER

Mr. Kesterson explained to the Board that under the direction of the former General Manager cameras for the buses were purchased out of the capital fund. Mr. Kesterson explained these cameras were never installed. He further explained that when we received the fleet of new buses a better and updated Vulcan camera systems was purchased. The purchase of the updated camera systems came out of the operating account due to a previously Board approved increase in the capital purchase threshold to \$5,000 per unit. When the Vulcan system was purchased the vendor agreed to allow MOVTA to send the unused camera systems back and they would apply a credit for \$13,158.30 towards the recent purchase. Due to the original purchase being from the capital fund, a permanent fund transfer for the credit amount is necessary.

Secretary Charles Harris made a motion to approve the permanent fund transfer, seconded by Vice-President Caleb Tisdale. The motion passed unanimously.

8. PROPOSE TO CANCEL JULY MEETING DUE TO WVPTA CONFERENCE

Mr. Kesterson proposed the July Board meeting be cancelled due to staff and some board members would be attending the WVDPT Conference.

Vice-President Caleb Tisdale made a motion to cancel the July meeting, seconded by Secretary Charles Harris. The motion passed unanimously.

9. RITCHIE COUNTY PILOT PROJECT TO START JULY 1

Mr. Kesterson informed the Board that the project was going very smooth and service is set to begin on July 1st. He informed the Board that a couple of staff members had worked very hard on a presentation that he would present at the Harrisville Public Library on July 27th and at the Pennsboro Public Library on July 9th to anyone who might be interested in riding the bus. The presentation would explain how to pay the fare, how to transfer, etc. Mr. Kesterson stated MOVTA is ready to go and that now it is up to the people of Ritchie County to get riders on the bus.

10. PUBLIC FORUM

No items were presented for Public Forum.

11. ADJOURNMENT

With no further business to discuss, Secretary Charles Harris made a motion to adjourn, seconded by Vice-President Caleb Tisdale. The motion passed unanimously. The meeting adjourned at 6:53 p.m.

June 25, 2019