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## MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS MAY 28, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

**BOARD MEMBERS:** Caleb Tisdale, Vice-President; Charles Harris, Secretary; Belinda Fetty, Treasurer; and Board Members Nicki Young and Mike Seebaugh. President Paul Thornton and Board Member Patricia McClure were absent.

**EMPLOYEES:** Michael Kesterson, General Manager; Robert Tanner, Assistant General Manager/Safety Coordinator; Chris McClung, Route Supervisor; and Dave Leisure, Route Supervisor.

**OTHERS:** Tim Dooley and Eric Gumm.

Vice-President Caleb Tisdale called the meeting to order at 6:15 p.m.

### 1. ROLL CALL OF BOARD MEMBERS

Secretary Charles Harris conducted the roll call. A quorum was present.

### 2. MINUTES OF APRIL 23, 2019, REGULAR MEETING

Nicki Young made a motion to bring the minutes of the April 23, 2019, meeting to the floor, seconded by Treasurer Belinda Fetty. A motion was then made by Board Member Mike Seebaugh to approve the minutes, seconded by Secretary Charles Harris. The motion passed unanimously.

### 3. RIDERSHIP REPORT - APRIL 2019

Board Member Mike Seebaugh made a motion to bring the April 2019 ridership reports to the floor, seconded by Board Member Nicki Young. Following a brief discussion, Treasurer Belinda Fetty made a motion to accept the ridership reports as distributed, seconded by Board Member Nicki Young. The motion passed unanimously.

### 4. FINANCIAL REPORTS – APRIL 2019

Treasurer Belinda Fetty made a motion to bring the April 2019 financial reports to the floor, seconded by Board Member Nicki Young. Following a brief discussion, Treasurer Belinda Fetty made a motion to accept the financial reports as distributed, seconded by Board Member Mike Seebaugh. The motion passed unanimously.

5. STAFF REPORTS

Secretary Charles Harris made a motion to approve the staff reports as written, seconded by Board Member Mike Seebaugh. Following a lengthy discussion regarding various issues, another motion was made by Treasurer Belinda Fetty to approve the staff reports, seconded by Board Member Nicki Young. The motion passed unanimously.

6. WVPTA CONFERENCE AT STONEWALL RESORT/BOARD MEMBERS

General Manager Mike Kesterson requested that any member of the Board who would like to attend the WVPTA Conference at Stonewall Resort please let him know as soon as possible so that reservation could be made. He advised them the dates of the conference were July 23-25.

7. UPDATE ON RITCHIE COUNTY PILOT PROJECT WITH WVDPT

General Manager Mike Kesterson informed the Board that the State of West Virginia Division of Public Transit had previously approached MOVTA regarding an effort to try to provide transportation to Ritchie County. Following discussions and planning sessions with other agencies, the WVDPT agreed to provide MOVTA with \$79,500 in Section 5311 (Rural) funds to fully fund a pilot project that will provide public transportation to Ritchie County for one (1) year.

Mr. Kesterson emphasized this is a stand-alone pilot project and will be 100% funded with Section 5311 funds provided by the State and that no levy funds from the City of Parkersburg or Vienna would be used. He explained that the maximum Federal share of funds provided for 5311 operating expenses is 50% and if the pilot project is a success and service continues past the one (1) year trial period Ritchie County would have to provide the 50% local match.

Assistant General Manager Robert Tanner prepared a Power Point presentation of the project for the Board to view. He informed the Board that a route has been designed that will provide service to Pennsboro, Ellenboro and Harrisville. The stand-alone route will be called the Ritchie Flex Route with flag stops and set point deviations. Service is to begin July 1<sup>st</sup> and will be provided Monday through Friday with three (3) runs a day.

He indicated WVDPT's long-term goal with this pilot project is to develop a program in which transit authorities across the state can connect with each other and with other transportation providers to enhance transportation throughout WV and provide passengers the opportunity to travel to other states using public transportation.

8. DISCUSS DRIVER COMPLAINTS AND HOW THEY ARE HANDLED

This item was removed from the agenda.

9. PUBLIC FORUM

No items were presented for Public Forum.

10. ADJOURNMENT

With no further business to discuss, Secretary Charles Harris made a motion to adjourn, seconded by Treasurer Belinda Fetty. The motion passed unanimously. The meeting adjourned at 7:10 p.m..  
May 28, 2019

