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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS OCTOBER 27, 2020

The meeting convened at 6:15 p.m. The meeting was held by video conference to allow social distancing due to the COVID-19 pandemic. Those present were:

BOARD MEMBERS: Belinda Fetty, President; Charles Harris, Vice-President; Caleb Tisdale, Treasurer; and Board Members Nicki Young, Mike Seebaugh and Tim Pingley. Secretary Patsy McClure was absent.

EMPLOYEES: Michael Kesterson, General Manager; Robert Tanner, Assistant General Manager/CSSO; and Dave Leisure, OSS.

President Belinda Fetty called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

President Belinda Fetty conducted the roll call. A quorum was present.

2. MINUTES OF SEPTEMBER 22, 2020 REGULAR MEETING

Board Member Tim Pingley made a motion to approve the minutes from the September 22, 2020, regular meeting, seconded by Vice-President Charles Harris. The motion passed unanimously.

3. RIDERSHIP REPORTS – SEPTEMBER 2020

Vice-President Charles Harris made a motion to approve the ridership reports for September 2020, seconded by Board Member Nicki Young. The motion passed unanimously.

4. FINANACIAL REPORT – NO REPORTS DUE TO FYE AUDIT PENDING

5. STAFF REPORTS

Board Member Mike Seebaugh made a motion to approve the staff reports, seconded by Vice-President Charles Harris. Following some discussion, the motion passed unanimously.

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6. ADOPT UPDATED FARE AND SERVICE CHANGES POLICY 604.10

General Manager Mike Kesterson explained to the Board that in preparation for the triennial review our consultant reviewed Section 604.10 (Fare and Service Changes) in the Operations Manual and advised that MOVTA's definition of a major service change be revised. The revision would define a major service change as a change or changes in any route that decreases in the number of daily bus trips on any route by 25 percent or more, or is otherwise considered by staff as having significant impact on riders.

Following some discussion, Treasurer Caleb Tisdale made a motion to adopt the revised 604.10, seconded by Vice-President Charles Harris. The motion passed unanimously.

7. REMOVE 750.04 (REDUNDANT TO 604.10)

General Manager Mike Kesterson explained to the Board that during the same review it was also found that the language in Section 750.04 is redundant to that of Section 604.10. He requested Board approval to remove Section 750.04 from the manual so that it would not be located in two different places.

Board Member Mike Seebaugh made a motion to cancel and remove Section 750.04 which is Procedures for Fare Increase or Major Reduction in Service, seconded by Treasurer Caleb Tisdale. The motion passed unanimously.

8. BUS SHELTERS IN SOUTH PARKERSBURG

General Manager Mike Kesterson informed the Board that he had spoken with the property owners of the apartments on Rayon Drive and explained to them that MOVTA would like to put up a bus shelter on the property and that MOVTA would maintain the shelter. He said they would very much like to see that happen. He informed the board he would be drawing up an agreement stating MOVTA would be responsible for maintaining the shelter once it has been erected.

9. PUBLIC FORUM (VIA EMAILS IF ANY)

No items were presented for public forum.

10. ADJOURNMENT

With no further business to discuss, Treasurer Caleb Tisdale made a motion to adjourn, seconded by Board Member Mike Seebaugh. The motion passed unanimously. The meeting adjourned at approximately 6:45 p.m.

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