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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS SEPTEMBER 22, 2020

The meeting convened at 6:15 p.m. The meeting was held by video conference to allow social distancing due to the COVID-19 pandemic. Those present were:

BOARD MEMBERS: Belinda Fetty, President; Charles Harris, Vice-President; Caleb Tisdale, Treasurer; and Board Members Nicki Young, Mike Seebaugh and Tim Pingley. Secretary Patsy McClure was absent.

EMPLOYEES: Michael Kesterson, General Manager; Robert Tanner, Assistant General Manager/CSSO; Dave Leisure, OSS; and Jeremy Wyatt, Route Supervisor.

President Belinda Fetty called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

President Belinda Fetty conducted the roll call. A quorum was present.

2. MINUTES OF JULY 28, 2020 REGULAR MEETING

Vice-President Charles Harris made a motion to approve the minutes from the July 28th regular meeting, seconded by Treasurer Caleb Tisdale. The motion passed unanimously.

3. RIDERSHIP REPORT – JULY & AUGUST 2020

Treasurer Caleb Tisdale made a motion to approve the ridership reports for July and August 2020, seconded by Board Member Nicki Young. The motion passed unanimously.

4. FINANACIAL REPORT – NO REPORTS DUE TO FYE AUDIT PENDING

5. STAFF REPORTS

Treasurer Caleb Tisdale made a motion to approve the staff reports, seconded by Vice-President Charles Harris. Following some discussion, the motion passed unanimously.

September 22, 2020

6. FY 2021 BUDGET – FINAL APPROVAL

General Manager Mike Kesterson requested approval of a revision to the fiscal year 2021 budget that reflects the addition of CARES Act funds MOVTA received from FTA in response to the COVID-19 pandemic.

Board Member Mike Seebaugh made a motion to approve the final budget, seconded by Board Member Tim Pingley. The motion passed unanimously.

7. FUTURE BOARD MEETINGS

General Manager Mike Kesterson explained to the Board that MOVTA by-laws state that it is only required to hold a minimum of four (4) board meetings per year. He asked the Board if they would prefer, rather than meeting monthly, to reduce the number of meetings per year since the meetings are not being held in person to allow for social distancing.

Vice-President Charles Harris made a motion to open the issue up for discussion, seconded by Treasurer Caleb Tisdale. Following some discussion, it was decided there would be no change to the current practice.

8. WVU MEDICINE (PARKING LEASE)

General Manager Mike Kesterson provided the Board with an update on the status of the WVU Medicine parking lease. He informed the Board that Andrew Woofter had drawn up a contract and it has been forwarded to WVU Medicine. As of date, MOVTA has not yet received back the signed contract or heard anything from the hospital.

9. BUS SHELTERS IN SOUTH PARKERSBURG

General Manager Mike Kesterson informed the Board that he had spoken with Mayor Joyce and he approved the placement of a bus shelter at the new senior housing complex on Rayon Drive and a couple other possible locations in South Parkersburg. Mr. Kesterson informed the Board that MOVTA will provide the shelters and the City has agreed to pour the concrete pads the shelters will be placed on. He informed the Board that TTA in Huntington put out a bid for shelters and MOVTA would be included in that bid. He stated the cost would be approximately \$5,000 per shelter.

10. PUBLIC FORUM (VIA EMAILS IF ANY)

No items were presented for public forum.

11. ADJOURNMENT

With no further business to discuss, Board Member Mike Seebaugh made a motion to adjourn, seconded by Treasurer Caleb Tisdale. The motion passed unanimously. The meeting adjourned at approximately 6:50 p.m.