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MINUTES OF THE MEETING OF THE BOARD OF DIRECTORS AUGUST 27, 2019

The meeting convened in the MOVTA conference room at 6:15 p.m. Those present were:

BOARD MEMBERS: Paul Thornton, President; Caleb Tisdale, Vice-President; Charles Harris, Secretary; Belinda Fetty, Treasurer; and Board Members Patricia McClure, Nicki Young and Mike Seebaugh.

EMPLOYEES: Michael Kesterson, General Manager; and Dave Leisure, Route Supervisor.

OTHERS: Tim Dooley and Eric Gumm.

President Paul Thornton called the meeting to order at 6:15 p.m.

1. ROLL CALL OF BOARD MEMBERS

Secretary Charles Harris conducted the roll call. All members were present.

2. MINUTES OF JUNE 25, 2019, REGULAR MEETING

Vice-President Caleb Tisdale made a motion to approve the minutes from the previous meeting, seconded by Secretary Charles Harris. The motion passed unanimously.

3. RIDERSHIP REPORT – JUNE AND JULY 2019

Treasurer Belinda Fetty made a motion to approve the ridership reports as distributed, seconded by Board Member Patricia McClure. The motion passed unanimously.

4. FINANCIAL REPORTS – JUNE 2019

Board Member Mike Seebaugh made a motion to approve the financial reports as distributed, seconded by Secretary Charles Harris. The motion passed unanimously.

5. STAFF REPORTS

Secretary Charles Harris made a motion to approve the staff reports, seconded by Board Member

Patricia McClure. The motion passed unanimously.

6. APPROVAL OF HOURLY EMPLOYEES PERFORMANCE AWARDS PROGRAM

Mr. Kesterson explained that currently MOVTA has a safety award program in place for hourly employees and he would like to change the program to an employee performance based award program that would take in consideration not only yearly events and accidents but also knowledge of company policies and procedures, customer service and relations, appearance, overall job performance, etc.

Following a lengthy discussion, Secretary Charles Harris made a motion to approve the Employee Performance Award Program, seconded by Board Member Patricia McClure. The motion passed unanimously.

7. APPOINTMENT OF BUDGET COMMITTEE

President Paul Thornton, Treasurer Belinda Fetty, Secretary Charles Harris, and Board Member Patricia McClure volunteered to be on the committee. All members were in favor of the appointments.

8. APPROVAL OF THE REPLACEMENT OF SEVEN FARE BOXES

Mr. Kesterson requested approval for the purchase of seven (7) new fareboxes to replace ones currently in use that are over 20 years old and showing signs of wear. Mr. Kesterson explained the fareboxes would be 80% funded with FTA funds (These are a portion of funds previously accepted by the Board).

Treasurer Belinda Fetty made a motion to approve the purchase of seven (7) new fareboxes, seconded by Board Member Nicki Young. The motion passed unanimously.

9. RITCHIE COUNTY PILOT PROJECT UPDATE

Mr. Kesterson informed the Board that staff attended a meeting at the public library in Harrisville on August 20th to discuss the project. Bill Robinson from the WV Division of Public Transit, Christy Campoll from RLS & Associates, Inc., and a representative each from the Ritchie County Senior Center and the Ritchie County Community Action Center were in attendance. Mr. Kesterson informed the Board that ridership is much lower than expected. He stated that from discussions with the representatives from Ritchie County, it appears the people in Ritchie County may currently be more interested in transportation within the County rather than coming into Parkersburg to connect with Easy Rider buses. He indicated staff was looking into the possibility of altering the current route so that it might also provide better transportation options within the County. He stated staff would continue to monitor ridership. Additional marketing options were also discussed.

10. PUBLIC FORUM

No items were presented for Public Forum.

11. ADJOURNMENT

With no further business to discuss, Board Member Patricia McClure made a motion to adjourn, seconded by Treasurer Belinda Fetty. The motion passed unanimously. The meeting adjourned at 7:26 p.m.

August 27, 2019

